

# APPLICATION FORM FOR CERTIFICATE OF GOOD STANDING CERTIFICATE

Name of Practice:

Postal address:

Physical address:

Registered members of practice:

REGISTERED MEMBERS	NCAQS REGISTRATION

Professional Indemnity : attach proof of valid PI insurance

Certificate of Fitness: attach proof of a valid certificate of fitness of office premises as issued by local authorities

If Architect:

Practice and Member of NIA: submit valid proof of goodstanding

Or if Quantity Surveyor:

Practice and Member of INQS: submit valid proof of goodstanding

Foreign members: submit proof of valid work visa, etc

NCAQS annual membership fees: submit proof of all paid NCAQS membership fees

Disclaimer: The NCAQS reserves the right not to issue a Good Standing Certificate if the required documentation is not in compliance with the requests above.

**Note: Completed application are to be submitted to the NCAQS Secretary and take seven (7) working days to process.**