



# THE NAMIBIA COUNCIL FOR ARCHITECTS AND QUANTITY SURVEYORS

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ATTENTION: MEMBER OF THE NAMIBIA COUNCIL FOR ARCHITECTS AND QUANTITY SURVEYORS (NCAQS)

**SUBJECT: MEMBERS TO ADHERE TO THE MINIMUM TARRIFF OF FEES AS PUBLISHED IN THE GOVERNMENT NOTICE 6 OCTOBER 1998, No.250**

It has come to the attention of the NCAQS, that some of its members are preparing and submitting financial bids that are below the minimum prescribed fees as published in Government Notice 6 October 1998 No.250, when bidding for bids under the Public Procurement Act 2015.

It has also come to the attention of the NCAQS, that the terms and reference of public bids (as prepared by the public entities themselves) for the acquisition of services by architects and/or quantity surveyors and/or procurement of capital projects are vague and unclear with regard to various elements of a capital project.

The NCAQS wishes to inform its members that the board is working with the PPU (Public Procurement Unit) to educate the various public entities, etc in preparing bids for the acquisition of services by architects and/or quantity surveyors and/or capital projects.

That, being said, members of the NCAQS, are urged not to transgress the requirements of the Architects and Quantity Surveyors Act 1978 (Act 13 of 1979) in particular the minimum prescribed tariff of fees when bidding on public entities bids.

The NCAQS recommends that members use the minimum tariff of fees in compiling financial bids and include the Government Notice 6 October 1998 No.250 as part of the documentation submitted for financial bids. This will ensure that public entities become aware that architect and quantity surveyors are governed by their own Act. This will also ensure that members are not transgressing the Architects and Quantity Surveyors Act 1978 (Act 13 of 1979).

Failing which the NCAQS has the authority to enforce compliance and punish those who are in breach of this.

Enclosed please find the correspondence received by the NCAQS from the Honourable Minister of Finance, Mr Ipumbu Shiimi.

Yours faithfully



Deharno Kloppers

President NCAQS

Encl/

cc The Honourable Minister of Works and Transport

cc The Executive Director, Ministry of Works and Transport